

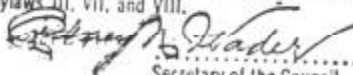
APPROVED
AS AMENDED
EFFECTIVE

BY-LAWS

DIVISION OF ENVIRONMENTAL CHEMISTRY
AMERICAN CHEMICAL SOCIETY

December 12, 1980

by the Committee on Constitution and By-laws, acting for the Council of the American Chemical Society under the authority of Bylaws III, VII, and VIII.


Secretary of the Council

12-18-80

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Date

By-Law I NAME AND OBJECTIVES

Section 1.

The name of this organization shall be the Division of Environmental Chemistry (hereinafter referred to as the Division) of the American Chemical Society (hereinafter referred to as the Society).

Section 2.

The objectives of the Division shall be to promote research, disseminate information and improve education regarding the chemistry of the environment in all of its aspects, including the atmosphere, water, and solid waste. A further objective shall be to provide assistance to the Society and its committees and divisions in these matters.

By-Law II MEMBERS AND AFFILIATES

Section 1.

The rolls of the Division shall be open to all members and National affiliates of the Society upon request to the Secretary of the Division and payment of dues.

Section 2.

A person who is not a member or National affiliate of the Society, but who wishes to participate in the activities of this Division may become a Division affiliate provided that he is not a chemist or chemical engineer residing in the United States, provided his application is approved by the Executive Committee, and provided he shall pay dues established for Division affiliates. A Division affiliate shall have all the privileges of membership except those of voting and holding office.

Section 3.

Any member or affiliate may resign from the Division by submitting his resignation, in writing, to the secretary during the year for which his dues are paid.

Section 4a.

The name of any member of the Division who is in arrears in payment of dues by as much as one month shall be stricken from the roll.

- Any person so dropped may be reinstated by paying the arrearages in dues.

Section 4b.

A Division affiliate shall retain his affiliate status only so long as payment is made of Division dues. His name shall be stricken from the rolls as soon as he is one month in arrears in the payment of his dues.

By-Law III OFFICERS

Section 1.

The officers of this Division shall be a Chairman, a Chairman-elect, a Secretary, and a Treasurer. The offices of Secretary and Treasurer may be held by the same person.

Section 2.

Duties of officers

Section 2a.

It shall be the duty of the Chairman to preside at meetings of the Executive Committee, to carry into-effect decisions and recommendations of that Committee, to preside at stated meetings of the Division, to appoint all Committees except the Executive Committee, and to designate all committee chairmen except those of the program committees.

Section 2b.

In the absence of the Chairman, the duties of the office shall devolve upon the Chairman-elect.

Section 2c.

It shall be the duty of the Secretary to keep a record of the proceedings of the Division and of the Executive Committee, to maintain a list of members, to send to members such notices as the business of the Division may require and to carry out all duties outlined in the Constitution and By-Laws of the Society. He shall submit an annual report to the Council Policy Committee and to the Division at its annual meeting. He shall send to each member in good standing at least two weeks before the regular meeting of the Society abstracts of papers to be presented before the Division. He shall be custodian of the files of the Division.

Section 2d.

The Treasurer shall have charge of the funds of the Division and shall make all disbursements subject to the authorization of the Executive Committee. He shall report to the Division at its annual meeting.

Section 3.

Executive Committee

Section 3a.

The Executive Committee shall consist of the officers of the Division, the immediate past Chairman, the Councilors and Alternate Councilors, two elected members, the editor of ENVIRONMENTAL SCIENCE AND TECHNOLOGY, the Chairmen of the standing committees as appointed annually by the Chairman of the Division, and the Chairmen of the program committees.

Section 3b.

The Chairman and Secretary of the Division shall be Chairman and Secretary respectively of the Executive Committee.

Section 3c.

The Executive Committee shall approve program symposia topics, and appoint separate program Chairmen for water and air interests, and for other program interests as necessary.

Section 3d.

The Executive Committee shall conduct the business of the Division and direct its activities. The Committee shall meet as early as possible at each meeting of the Society to consider the affairs of the Division and to receive reports of its committees. The Voting majority of the Executive Committee shall be responsible for all expenditures which it may authorize, except as far as the action of the Council shall have previously provided for such expenditures.

Section 4.

Elections

Section 4a.

Upon taking office and prior to the Spring meeting, the Chairman of the Division shall appoint a Nominating Committee of three members, the duty of which shall be to nominate candidates for officers, councilors, and elected members of the Executive Committee for election before the annual business meeting. The Chairman-elect shall automatically advance to the Chairmanship. The Committee shall nominate a Chairman if the Chairman-elect is unable to accept the chairmanship.

Section 4b.

Candidates for Chairman, Chairman-elect, Secretary, Treasurer, Councilors, Alternate Councilors, and elected members of the Executive Committee shall have been paid-up members of the Division for at least two years prior to their election. Further, the candidates for Chairman-elect, Secretary, Treasurer, Councilors, and Alternate Councilors shall have been members of the Executive Committee for at least two years prior to their election. Candidates for Councilors and Alternate Councilors must be MEMBERS of the Society.

Section 4c.

The nominating committee shall submit a list of nominations to the Secretary who shall prepare a mail ballot, in a manner similar to the procedure provided in the By-Laws of the Society (By-Law V, Sec. 9), to be sent to all members of the Division.

Section 4d.

The eligibility of all nominees shall be checked by the Secretary before the election is held.

Section 4e.

A majority of the members voting is sufficient to elect.

Section 5.

Term of Office

Section 5a.

The Chairman and Chairman-elect of the Division shall serve for two years or until their successors are chosen. Neither of these officers shall be eligible for re-election for successive terms. This clause shall not be construed to mean that officers may not be re-elected at some later date.

Section 5b.

The Secretary and Treasurer shall serve for one year or until their successors are chosen. These officers shall be eligible for re-election.

Section 5c.

Term of office of the elected members of the Executive Committee shall be one year. They shall be eligible for re-election.

Section 5d.

Officers and elected members of the Executive Committee shall take office on December 31 of the year in which they are elected.

Section 5e.

In the event of the death or resignation of the Chairman of the Division, the Chairman-elect shall assume the responsibilities of the Chairman for the unexpired portion of his term and shall take office immediately. In the case of any other emergency or accidental retirement, the Executive Committee, with the senior officer acting as Chairman, shall fill any vacancies among the officers or Councilors of the Division. Any incumbent so selected shall serve until the next regular election.

By-Law IV COUNCILORS

Section 1.

The Division shall have Councilors and Alternate Councilors, as provided in the Society's Constitution and By-laws. Normally at least one Councilor and one Alternate Councilor shall be elected each year preceding the expiration of the term of office of any Councilor and Alternate Councilor. Their election shall take place at the same time and under the same conditions as that of the officers of the Division. If, for any reason, there exists a vacancy, a second Councilor and/or a second Alternate Councilor shall be elected at the same time but only to serve for the balance of the unexpired term of the person whom he replaces, so as to maintain staggered terms.

Section 2.

Except as specified in Section 1, the term of office of each Councilor and Alternate Councilor shall be three years. They shall take office on January 1 of the year following their election.

Section 3.

It is recommended that at least one Councilor and his alternate represent the Division's interests in air, one Councilor and his alternate represent the Division's interests in water, and one Councilor and his alternate represent the Division's interest in solid waste.

Section 4.

It shall be the duty of the Councilors to represent the Division in the Council of the American Chemical Society.

Section 5.

In case one or more of the Councilors are unable to attend the Council meetings, their place or places shall be taken by one or more of the Alternate Councilors respectively.

By-Law V SPECIAL AND STANDING COMMITTEES

The Chairman shall appoint from time to time, committees of the Division to consider and to report upon such special matters as may be delegated to them.

By-Law VI DUES

The annual dues of the Division shall be set by the Executive Committee, subject to approval at the next business meeting of the Division.

By-Law VII MEETINGS

Section 1.

The Division shall meet at each national meeting of the Society, unless the Executive Committee votes otherwise, provided that there shall be at least one meeting per year.

Section 2.

The annual meeting of the Division shall be held at the fall meeting of the Society. Division business requiring the vote of the membership shall be conducted only at this meeting.

Section 3.

Two per cent of the members of the Division shall constitute a quorum for the conduct of the business.

Section 4.

The order of business shall be as follows:

- Reading of the minutes
- Report of the Secretary
- Report of the Executive Committee
- Reports of other committees
- Miscellaneous business
- Unfinished business

The regular order of business may be suspended by consent of three-fourths of the members present.

By-Law VIII PAPERS SUBMITTED FOR PRESENTATION

Section 1.

The Secretary and/or Program Chairmen of the Division with the advice of the Executive Committee shall be empowered to accept or reject papers submitted for presentation at meetings of the Division.

Section 2.

The rules for papers presented before meetings of the Society shall govern this Division.

By-Law IX DISSOLUTION OF THE DIVISION

Upon dissolution of the Division and the discharge of its debts and the settlement of its affairs, any funds and property of the Division remaining thereafter shall be used for the advancement of chemistry in the field covered by the Division. In the event that this procedure is not practicable or there still remain unexpended funds, such funds shall be conveyed to the Society for the general purposes of the Society.

These By-Laws may be amended at the annual meeting of the Division by a three-quarters vote of the members present, provided that two weeks' notice of the proposed amendment with the text thereof has been sent to members of the Division. As an alternate, on direction of the Executive Committee, these By-Laws may be amended by submitting notice of the proposed amendment with the text to a letter ballot of the members of the Division. Amendments to be effective must be approved by the Council of the Society, and accepted by that body as not inconsistent with the Constitution, By-Laws, or policy of the Society.