**EXECUTIVE COMMITTEE MEETING AGENDA**ACS Division of Environmental Chemistry (ACS ENVR)

March 13, 2016

251st ACS National Meeting, San Diego, CA

(next meeting: August 2016)

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[I. [7:05pm] Call to Order, Introduction, Attendance, Corrections to Roster (*Cobb*) 3](#_Toc447634026)

[A. Attendance 3](#_Toc447634027)

[B. Introductions 3](#_Toc447634028)

[C. Corrections to Roster 3](#_Toc447634029)

[II. [7:05pm] Administrative Items & Announcements 4](#_Toc447634030)

[A. Awards & Recognition (*Cobb*) 4](#_Toc447634031)

[B. Annual Membership Recognition (*Patton*) 4](#_Toc447634032)

[C. Executive Committee Recognition (*Patton*) 4](#_Toc447634033)

[D. Election Slate (*Cobb*) [*exhibit II-D*] 4](#_Toc447634034)

[E. Meeting at a Glance (*Patton*) [*exhibit II-E*] 5](#_Toc447634035)

[III. [7:35pm] Reports 5](#_Toc447634036)

[A. Secretary (*Welch*) 5](#_Toc447634037)

[B. Treasurer (*Pan*) 5](#_Toc447634038)

[C. Investment Committee (*Elzerman*) 5](#_Toc447634039)

[D. Business Office (*Patton)* 5](#_Toc447634040)

[E. Chair (*Cobb*) 6](#_Toc447634041)

[F. Council Items 6](#_Toc447634042)

[IV. [8:19pm] Executive Committee Business 6](#_Toc447634043)

[A. Old Business 6](#_Toc447634044)

[B. New Business 6](#_Toc447634045)

[C. Business Office Committee (*Adams/Exner/Ford*) 6](#_Toc447634046)

[D. Appropriations Committee (*Amore/Maclachlan*) 6](#_Toc447634047)

[E. International Affairs Committee (*Al-Abed/Cobb/Dionysiou*) 6](#_Toc447634048)

[F. DAC/IPG Grants (*Cobb*) 7](#_Toc447634049)

[G. Long Range Planning Committee (*Dionysiou*) 7](#_Toc447634050)

[V. [9:28pm] Programming 7](#_Toc447634051)

[A. 251st ACS National Meeting, San Diego, CA – highlights (*Al-Abed*) [*exhibit V-A*] 7](#_Toc447634052)

[B. 252nd ACS National Meeting, Philadelphia, PA –highlights (*Dionysiou*) 7](#_Toc447634053)

[C. Program chair change for spring meetings beginning in 2018 (*Al-Abed*) 7](#_Toc447634054)

[D. Speaker Expense (*Obare*) [*exhibit V-D*] 7](#_Toc447634055)

[E. CEI Report (*Noce*)- Regional Programming with potential funding may be redistributed to topics beyond climate issues as approved by ENVR Appropriations Committee and CEI. 8](#_Toc447634056)

[F. **ACTION ITEM**: Information regarding available funding through CEI will be summarized for the newsletter, on the website, and Twitter. 8](#_Toc447634057)

[VI. [9:58pm] Committee Reports 8](#_Toc447634058)

[A. Archival (*Benvenuto*) 8](#_Toc447634059)

[B. Awards (*Anderson*) 8](#_Toc447634060)

[C. Membership services (*Savara*) 8](#_Toc447634061)

[D. Nominating committee (*Cobb*): Election slate discussed above 9](#_Toc447634062)

[E. Publicity/Newsletter (*Goldfarb*) 9](#_Toc447634063)

[F. Social Affairs (*Patton*) 9](#_Toc447634064)

[G. Web Site (*Savara*) 9](#_Toc447634065)

[VII. [10:08pm] Information/Concluding Remarks 9](#_Toc447634066)

[A. Dues increase discussion for 2018. Proposal will be discussed on conference calls and proposal will be considered in Philadelphia in Aug 2016. 9](#_Toc447634067)

**EXECUTIVE COMMITTEE MEETING MINUTES**

ACS Division of Environmental Chemistry (ACS ENVR)

March 13, 2016

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#  [7:05pm] Call to Order, Introduction, Attendance, Corrections to Roster (*Cobb*)

## Attendance

1. Present: (alphabetically) Dean Adams, Souhail Al-Abed, Mark Benvenuto, Tammy Boles, George Cobb, Dionysious Dionysiou, Timothy Dittrich, Alan Elzerman, Jurgen Exner, Allan Ford, Jillian Goldfarb, Xuexiang He, Laura McConnell, Sherine Obare, Xiaoping Pan, Peney Patton, Ashi Savara, Lindsey Welch, Martha Wells
2. Absent: Tracy Williamson, Ruth Hathaway, Lauren Weinrich, Kenneth Smith, Todd Anderson

## Introductions

## Corrections to Roster

### Certain committee slots are open for volunteers.

### Tim Dittrich was proposed to fill an open position for Assistant Treasurer and/or Speaker Expense Fund Manager.

### **ACTION ITEM:** Current chairs of committees with open positions as well as Sherine Obare and Xiaoping Pan will contact Tim Dittrich about his potential to serve.

#  [7:05pm] Administrative Items & Announcements

## Awards & Recognition (*Cobb*)

### Creative Advances in ES&T Award is accepting Applications

### ACS Fellows – Nominations

#### Files to nominate Allan Ford, Souhail Al-Abed, and Tracy Williamson are in progress

#### We are allowed to submit 8 per year

### Kavli Foundation Emerging Leader in Chemistry Lecture – Nominations Sought

### ChemLuminary – Nominations Sought

##  Annual Membership Recognition (*Patton*)

### Between May and June will have list of members in 5 year service honorees

##  Executive Committee Recognition (*Patton*)

### Member at Large – Alex Orlov

### Secretary – Aditya (Ashi) Savara

## Election Slate (*Cobb*) [*exhibit II-D*]

### Nominations from the floor

1. Kiril Hristovski nominated by Jurgen Exner for Member at Large
2. Virender Sharma nominated by Dion Dionysiou for Member at Large

 2. Ashi Savara nominated for Alternate Councilor

**Motion** (Elzerman) Approve slate of nominees for 2016 election. 2nd - Exner (approved)

## Meeting at a Glance (*Patton*) [*exhibit II-E*]

# [7:35pm] Reports

## Secretary (*Welch*)

### Minutes from previous meeting [*exhibit III-A1*]

**Motion** (Savara) Approve minutes from 250th ACS National Meeting. 2nd – Elzerman (approved)

### Interim actions

1. Movement of funds to checking account was discussed

### Annual Report (previous calendar year) submitted.

## Treasurer (*Pan*)

### Treasurer’s Report [*exhibit III-B1*]

**Motion** (Exner) Approve treasurer’s report. 2nd - Dionysiou (approved)

### Annual Report (2015) [*exhibit III-B2*]

### YTD Bank Report [*exhibit III-B3*]

## Investment Committee (*Elzerman*)

### Report available at meeting.

**Motion** (Elzerman): Hancock Fund monies will be held separately from all other accounts. 2nd –Adams (approved)

## Business Office (*Patton)*

### Demographics [*exhibit III-D1*]

### Credit card transactions can be used with new Square device

#### 2.75% fee per transaction

#### ACTION ITEM: The use of the new Square device during the meeting will be assessed.

**Motion** (Ford): Approve use of Square device for new members paying dues at a conference. 2nd - Exner (approved)

### Patton evaluated obtaining a scanner as used at the expo, but it is not cost-efficient.

### Souhail Al-Abed was acknowledged for his service as the Spring Meetings’ Programming Chair.

## Chair (*Cobb*)

### Student Activities: ACS GSSPC has requested funding and is in process as in years past.

### Division Report Card [*exhibit III-E2*]

### Long Range Planning [*exhibit III-E3a, exhibit III-E3b*]-details of discussion are noted in IV-D.

## Council Items

### Discussion item on employment.

### Dues will be increased.

# [8:19pm] Executive Committee Business

## Old Business

### International member dues in technical divisions

### The committee chose not to offer free membership dues to international members unless funds will be provided by ACS to support such actions.

## New Business

### There was no new business.

## Business Office Committee (*Adams/Exner/Ford*)

### **ACTION ITEM**: A summary of the tasks in the business office will be updated to assess the workload for the position.

## Appropriations Committee (*Amore/Maclachlan*)

### New members of the committee are needed.

## International Affairs Committee (*Al-Abed/Cobb/Dionysiou*)

### Pacifichem – well attended sessions for our representatives

### Euchems corporation

#### 2017 Norway Meeting is a continuing collaborative effort.

## DAC/IPG Grants (*Cobb*)

### February Proposal submitted – undergraduate students interviewing leaders in the field with audio/video and post interviews on website. It was suggested to consider this activity to be in honor of Vic Turoski.

### New proposals are sought deadline is either May or June 1st

### **ACTION ITEM:** Sherine will build a plan for focusing on a hot topic at San Francisco meeting that involves communicating to and involving the public.

## Long Range Planning Committee (*Dionysiou*)

### Initiative to enhance participation of industry members

### Webinars offered on a monthly basis may benefit members who cannot attend national meetings- could be begun with a collaboration with AGRO. These webinars may be sponsored to cover costs. **ACTION ITEM:** Collaborate with AGRO to offer webinars with the ENVR technical division.

### Enhancing activities at local and regional sections may benefit the division

### Presidential-level symposia should be a goal to enhance visibility

### Programming Committee will include local members to help with championing the local stars of the regions

### **ACTION ITEM:** Present ideas for symposia that will be appealing to industry members.

# [9:28pm] Programming

## 251st ACS National Meeting, San Diego, CA – highlights (*Al-Abed*) [*exhibit V-A*]

## 252nd ACS National Meeting, Philadelphia, PA –highlights (*Dionysiou*)

## Program chair change for spring meetings beginning in 2018 (*Al-Abed*)

### Sherine Obare will be the new Spring Programming Chair in 2018.

## Speaker Expense (*Obare*) [*exhibit V-D*]

## CEI Report (*Noce*)- Regional Programming with potential funding may be redistributed to topics beyond climate issues as approved by ENVR Appropriations Committee and CEI.

## **ACTION ITEM**: Information regarding available funding through CEI will be summarized for the newsletter, on the website, and Twitter.

#  [9:58pm] Committee Reports

## Archival (*Benvenuto*)

## Awards (*Anderson*)

### Graduate Student Awards [*exhibit VI-B1a, exhibit VI-B1b*]

### Certificate of Merit

### Hancock Awards

### **ACTION ITEM**: Dionysiou will determine why he has not been contacted for judging for the Hancock Awards.

### Undergraduate Awards

### SETAC—ENVR Exchange Award- 12 applicants

## Membership services (*Savara*)

### 2016 Graduate Student Fellows (*Savara*) -Ming Chen (Purdue, 'chen1185@purdue.edu') and Corey Griffith (University of California, Riverside 'corey.griffith@email.ucr.edu') have been selected as the 2016 ACS ENVR Graduate Service Fellows. \*

###  \* Note: A. Savara was not part of the selection committee.

### They were selected based on belief that their ability to serve will be good for the division, and with the hope that they can thrive in their career path with continued involvement in the division.  Ming will be interacting with us and helping us primarily in the 1st half of the year and Corey will be interacting with us and helping us primarily in the 2nd half of the year. If you have any tasks for them, please let A. Savara know.

### Classified Ads will be posted on the website

### **ACTION ITEM**: Savara will have classified advertisements posted and available on the website by the end of 2016.

## Nominating committee (*Cobb*): Election slate discussed above

## Publicity/Newsletter (*Goldfarb*)

## Social Affairs (*Patton*)

### Reception to be held on Tuesday 6:30-8pm in Meze Greek Fusion Restaurant

### Goldfarb/Welch planning Philadelphia reception

## Web Site (*Savara*)

# [10:08pm] Information/Concluding Remarks

## Dues increase discussion for 2018. Proposal will be discussed on conference calls and proposal will be considered in Philadelphia in Aug 2016.

Adjourned at 10:15pm

Consolidated Motions and Action Items

**Motion**: (Elzerman) Approve slate of nominees for 2016 election. 2nd - Exner (approved)

**Motion**: (Savara) Approve minutes from 250th ACS National Meeting. 2nd – Elzerman (approved)

**Motion**: (Exner) Approve treasurer’s report. 2nd - Dionysiou (approved)

**Motion**: (Elzerman) Hancock Fund monies will be held separately from all other accounts. 2nd –Adams (approved)

**Motion**: (Ford) Approve use of Square device for new members paying dues at a conference. 2nd - Exner (approved)

### **ACTION ITEM:** Current chairs of committees with open positions as well as Sherine Obare and Xiaoping Pan will contact Tim Dittrich about his potential to serve.

#### ACTION ITEM: The use of the new Square device during the meeting will be assessed.

**ACTION ITEM**: A summary of the tasks in the business office will be updated to assess the workload for the position.

**ACTION ITEM:** Sherine will build a plan for focusing on a hot topic to be communicated to the public.

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**ACTION ITEM**: Dionysiou will determine why he has not been contacted for judging for the Hancock Awards.

### **ACTION ITEM**: Savara will have classified advertisements posted and available on the website by the end of 2016.

**Standing Votes**

* $5000 per year for local and non-(ACS ENVR) activities with spending authority of $500 per activity by the Appropriations Committee without further executive committee approval.  This would be under Line item 8, regional meetings which would become “regional meetings and outreach” For the purposes of this motion, each ACS National meeting or other Conference constitutes “one activity”, thus funding two different symposia at the same conference at $500 each would require further executive committee approval.  (From 250th ACS meeting)

* Two $1,000 ACS ENVR Graduate Service Fellowships annually: one for Spring and one for Fall, beginning Fall 2015. These fellowships would be for an estimated 50 hours of work each.  These fellowships are intended to get graduate students involved in the ENVR division.. With a committee of at least 3 people including membership chair and the two program chairs. (From 250th ACS meeting)

* Three-year agreement for a new ES&T/ENVR lectureship award, “Young Investigator in Environmental Science & Technology Award,” for which ENVR will organize an award  lectureship symposium and cover awardee registration.   Award lectureship symposium organized by ENVR, with awardee registration paid by ENVR. Sec.'s note: there is no financial commitment from the division other than paying the registration fee of the awardee. (From 250th ACS meeting)